

Application For Employment

THE BEES KNEES DAY CARE NURSERY

We are an Equal Opportunities employer and we welcome applicants regardless of religious belief, political opinion, sex, marital status or disability.

POSITION APPLIED FOR: _____

SURNAME:

FORENAME:

ADDRESS:

TEL NUMBER:

E-MAIL ADDRESS:

EDUCATION (give names of schools / colleges)

| <u>Dates from / to</u> | <u>School / College</u> | <u>Subject Taken</u> | <u>Grade</u> |
|-------------------------------|--------------------------------|-----------------------------|---------------------|
|-------------------------------|--------------------------------|-----------------------------|---------------------|

UNIVERSITY / PROFESSIONAL QUALIFICATIONS.

Dates from / to:

RELEVANT EMPLOYMENT (INCLUDING VOLUNTARY WORK)
PLEASE START WITH YOUR PRESENT OR LAST EMPLOYMENT

| From / To | Name and Address of Employer | Position held & brief description of duties | Reason for leaving |
|------------------|---|--|-----------------------------------|
|------------------|---|--|-----------------------------------|

**Do you have any objections to contact being made
with your present or past employer:**

YES / NO

ARE YOU REGISTERED DISABLED:

YES / NO

MEDICAL HISTORY – Give details of any illness, operation or accident resulting in lengthy absence from work.

ANY OTHER INFORMATION IN SUPPORT OF YOUR APPLICATION:

I certify that all the information I have given is correct. I understand that any false information given may result in any job offer being withdrawn.

SIGNED: _____ **DATE:** _____

PRIVATE & CONFIDENTIAL

EQUALITY OF OPPORTUNITY

N.B: This monitoring form is part of your application and failure to return it will result in disqualification.

We are an Equal Opportunity employer. We do not discriminate on the grounds of religious belief or political opinion. We practice equality of opportunity in employment and select the best person for the job.

To demonstrate our commitment to equality of opportunity in employment we need to monitor the community background of our employees, as required by the Fair Employment Act 1989.

Regardless of whether we practice religion, most of us in Northern Ireland are seen as either Catholic or Protestant. We are therefore asking you to indicate your community background by ticking the appropriate box below:

I am a member of the Protestant community []

I am a member of the Roman Catholic community []

I am a member of neither the Protestant or Roman Catholic community []

Could you please indicate whether you are: Female [] Male []

If you do not complete this questionnaire we are encouraged to use “residuary” methods, which means that we make a determination on the basis of personal information on file.

Note: It is a criminal offence under the legislation for a person to “give false information in connection with the preparation of the monitoring return.”